Forms

Labeling:

* All forms should have a TITLE. It has to be a descriptive, user-oriented title-
* Never use the word “Submit” for the submit button. The button should answer what the end-user wants to do.

Content:

* Make it short. Don’t ask for unnecessary information.
* Clearly identify “required” fields (red asterisk maybe). You can give the user the possibility to add additional information later.

LAYOUT:

* Place labels left-aligned above the inputs
* Form must be in a single column. Favor readability.
* It’s OK to have empty space.
* Use a single input for phone numbers.
* Use Radio Buttons/Checkboxes for less than 5 options.
* User Dropdown menu for more than 5 options

INPUTS:

* Use placeholder text to reduce confusion.
* DON’T use placeholder for labels.
* Order choices logically
* WRAP AL INPUTS IN LABEL TAGS. This allows the user to click both the label or the input to activate that input.

Submission:

* Never use a RESET button in the form.
* Always show a confirmation page

Design:

* Beautiful design inspires confidence
* INPUT minimum height 44px.
* Group related information.
* Chunk large forms using fieldsets